



KARNATAKA POWER CORPORATION LTD
CORPORATE OFFICE, BANGALORE
CIN:U85110KA1970SG001919

KARNATAKA POWER CORPORATION LTD
CORPORATE OFFICE, BANGALORE

TENDER DOCUMENT

**Hiring of 11 no's Brand New sedan A.C Vehicles
(Dezire/Eitios/Equivalent) conveyance of Bangalore Based Office
officials and staff for a period of two years (Extendable by one
more year on satisfactory service)**

Office of the

General Manager (A&HR)

Karnataka Power Corporation Limited

No. 82, Shakthi Bhavan

Race Course Road, Bangalore – 560 001

Mob: 8971118886, Off: 080-22201820

Fax: 080-22370348

Email: gmrkpccl@gmail.com, Website: www.karnatkapower.com



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CORPORATE OFFICE, BANGALORE

ABSTRACT BID NOTIFICATION HIRING OF CARS
(TWO COVER SYSTEM)
(Through e-Procurement Portal Only)

ABN No.: A1A2A/2017-18/2972

Date: 06.10.2017

Tenders are invited from reputed transport agencies, fleet owners and service providers for providing Brand new Sedan A.C Vehicles (Dezire, Etios, equivalent) on hire basis for a period of two years (Extendable by one more year on the performance of the agency and condition of the vehicle).

The tender details can be downloaded from the e-procurement portal. Tenders shall be submitted in e procurement portal only i.e. www.eproc.karnataka.gov.in.

In details of NIT and abstract bid notification can also be seen on KPCL web site: www.karnatakapower.com and <https://eproc.karnataka.gov.in>. tender documents may be downloaded from Government of Karnataka e-procurement website <https://eproc.karnataka.gov.in> under login for Contractors.

The bid documents can be downloaded from e-procurement from: 06.10.2017

Further details can obtain from

General Manager (A&HR)

Karnataka Power Corporation Limited

No. 82, Shakthi Bhavan

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NOTICE INVITING TENDER
(TWO COVER SYSTEM)
(Through e-Procurement Portal Only)

- 1.0 The tenders are invited from reputed transport agencies, fleet owner and service providers for providing brand new sedan A.C cars 11 no's for Bangalore based offices on hire basis for a period of two years (extendable by one more year on the performance of the agency and condition of the vehicle).
- 2.0 Tender Documents can be downloaded from Government of Karnataka e-procurement website <https://eproc.karnataka.gov.in> under login for contractors.

After login to Contractors, please scroll down to the right side bottom to see List of tenders, please click there to find the details of NIT and download copy of the tender. The tender can be downloaded in the portal as per prescribed date and time published in the portal. Only interested Contractors who wish to participate should remit online transaction fee for tender after registering in the portal. The transaction fee in non-refundable.

- 3.0 Brief scope of tender is as follows. Detailed scope has been described in bid documents, which is binding on all the bidders.

Sl.No.	Name of work	EMD	Tender Processing fees (Non-refundable)
1	Hiring of 11 no's brand new Sedan A/C Vehicles (Shift Deziire/Etios-equivalent) for the conveyance Bangalore based office's officials and staff for a period of two years (Extendable by one more year on satisfactory service)	1,11,000/-	As per e-portal



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- 3.1 The intending bidder shall not have been subject to forfeiture of EMD / foreclosure / termination of their Contract in KPCL or Government or any other utility or shall not have been blacklisted for participating in tender by KPCL or Government or any other utility in India. Bidder shall furnish the notarized declaration in this regard as specified.
- 4.0 Bidders shall not be under declaration of ineligibility for corrupt and fraudulent practices issued by the government of Karnataka.

5.0 Calender of Events:

Sl.No.	Period of Contract	Two years from the date of issue of LOA
1	Date of Publishing of ABN and NIT in i) www.karnatakapower.com ii) www.eproc.karnataka.govt.in	06.10.2017
2	Date of pre-bid meeting if required for clarification at office of Genereal Manager(A&HR), KPCL No.82, Shakthi Bhavan, Race course Road, Bangalore	11.10.2017
3	Date of issue of NIT through e- portal/ down loading of bid documents.	06.10.2017
4	Last date for receipt of completed bids cover 1&2 (two covers) up to 17.00 hrs on	21.10.2017
5	Date of opening of cover-1 at 11.00hrs	25.10.2017
6	Date of opening of cover-2 (price bids) of qualified bidders.	Would be intimated later

- 6.0 The Tender is of two cover system. Tenders (Both Cover-1 & 2) must be electronically submitted (online through internet) within the date and time published in e-procurement portal. First Cover of Tender will be opened at prescribed time and date in the e-procurement portal, in the presence of the Tenderers at the office of the General Manager(A&HR), KPCL, No.82, Shakthi Bhavan, Racecourse Road, Bangalore – 560 001



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1. DEFINITION OF TERMS:

- 1.01 The expression **“Work”, “Job” or “Duty”** where used in these conditions shall unless there be something either in the subject or context represent to such arrangements in
- 1.02 The **“Company”** means KARNATAKA POWER CORPORATION LIMITED (KPCL)
- 1.03 The **“Agency / Contractor”** means the Transport Agency to whom this work is awarded on successful bidding.
- 1.04 GM(A&HR) means the Nominated officer of Karnataka Power Corporation Limited, Bangalore Based offices.
- 1.05 **“Notice in Writing” or “Writing Notice”** shall mean a notice written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known private or business address or registered office of the ordinary course of post it would have been delivered.
- 1.06 **“Premises of company”** means, its various Bangalore Based offices in Bangalore including Yelahanka offices. Whenever in this contract the words **“Directed”, “Required”, “Ordered”, “Desired” “Considered” “Necessary”,** or like words are used, it shall be understood that the directions, requirements, permissions, orders, desiring, etc., of the GM(A&HR) or other authorised Officers. Words **“Approved”, “Acceptable”,** satisfactory to the GM(A&HR) or by his / her authorised officers approved by or acceptable or satisfactory to the GM(A&HR) unless any other meaning is otherwise intended.
- 1.07 The bid of the bidders in any Government organisation whose contracts have been terminated / foreclosed in KPCL or elsewhere during last 05 years and also those who do not meet the above Pre-qualifying requirement will be rejected.



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2. SCOPE OF THE WORK AND OBLIGATIONS OF TENDERER:

- 2.01 Providing conveyance facilities to Bangalore based office officials. Hiring of 11 No's brand new sedan A/C vehicles (Dezire, Etios, equivalent) for the conveyance of officials and staff for a period of two years (Extendable by one more year at the discretion of the KPCL-HO).
- 2.02 The successful agency has to provide the vehicles with qualified and experienced driver having valid license.
- 2.03 The agency shall furnish the following Registration Certificate.
 - (a) Independent PF registration certificate issued by the Regional Provident Fund Commissioner.
 - (b) IT-PAN No.
 - (c) GST Registration certificates.
- 2.04 Driver should have good knowledge of local language both for conversation as well as for writing, required for reporting purpose.
- 2.05 The contractor shall ensure that driver engaged by him to drive the vehicle shall fulfil and comply with the requirement of Motor Vehicle Act, and other statutory provisions. If driver of the vehicle is found unfit to drive the vehicle, KPCL authorized officer will have the full power to refuse the services of the driver and the agency shall provide alternate driver immediately.
- 2.06 Vehicle shall be made available on all 365 days of the year (including Sundays & General Holidays).
- 2.07 The successful bidder shall provide the communication facility (i.e., mobile phone) to their driver during the contract period at their cost.
- 2.08 The Driver engaged shall not be less than 18 years of age and should have a verified report obtained by the Police in respect of their character and antecedents.
- 2.09 The agency should make their own arrangements for providing accommodation & conveyance to location for their drivers.



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- 2.10 The agency shall also be responsible and fulfil all statutory obligations like ESI / PF etc. in respect of their personnel engaged under this contract.
- 2.11 The agency shall make payment for contribution towards PF & ESI (both employees and employer) to the concerned authorities at the notified rates from time to time.
- 2.12 The safety & security of the vehicle parked is the responsibility of the contractor.
- 2.13 The contractor shall comply with all relevant acts, rules by-laws, regulations and all other statutory requirements of local or other authorities, having jurisdiction over the areas and shall be responsible for the payment of all fees and other charges and giving and receiving of all necessary notices and keep the KPCL informed of the said compliance with such acts, rules, by-laws, regulations, statutory requirements, payments made, notice issued and received.
- 2.14 During the contract, vehicle shall be covered with **COMPREHENSIVE INSURANCE**.
- 2.15 The drivers should wear the uniform with agency lable including shoes etc. provided by the travel agency at their cost.
- 2.16 The agency shall provide replacement for driver, in event of his sickness absence or availing leave, National holidays, Weekly off and this provision is provided in the scope of contract.
- 2.17 Tenderer shall abide by the provisions of "**Employees Provident Fund Act & rules**" thereon, enrol eligible employees working with them, remit the PF contribution to the authorities regularly, and submit the proof of remittance.
- 2.18 The agency shall remain liable for the payment of all wages or other money due to his employees or labourers under the Payment of Wages Act 1936, Workmen's Compensation Act 1923.
- 2.19 Tenderer shall pay compensation to workers working under him for any injury caused during the execution of work as per "**Workmen's Compensation Act**" in force, failing which the amount will be deducted from his bills and paid to the concerned authority.
- 2.20 Vehicle should be kept neat and tidy by washing / servicing regularly.



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- 2.21 Vehicle shall not be diverted to any works outside KPCL jurisdiction during idle time of the vehicle. Thus, all vehicles provided under this contract shall be for the exclusive use of KPCL during the entire period of the contract.
- 2.22 The agency has to note that the vehicles provided will be under the overall control of General Manager(A&HR) will deploy / re-deploy the vehicle to any division / works as per the requirement and inspect the condition of vehicles periodically, if required may insist for substitute vehicle if the vehicle is not in good condition. The agency shall not divert the vehicles for any other purpose, even if the vehicle are idle or free during the contract period.
- 2.23 Not obeying the orders of GM(A&HR) / Allotted division officer will be considered as misbehaviour.
- 2.24 After completion of 12 hour duty / odd hours, during emergency as per the requirement of allotted division officers, vehicle is to be provided; any negligence in sending the vehicle will be treated as misbehaviour/penalized
- 2.25 This contract shall not grant any claims to the labour engaged by the contractor for any appointment in KPCL either during the contract period or any time at a future date. *The successful bidder shall furnish a letter of undertaking before entering into agreement, that the crew deployed for operating of vehicle are aware that they are employees of the agency only and they have nothing to do with KPCL as far as appointment is concerned.*
- 2.26 KPCL is not responsible or liable to compensate for any damage to vehicle or injury / loss of life of the crew / third party in the event of any accident to vehicle.
- 2.27 The company will not be responsible for any of the unauthorized acts and or liable for any damage / injury sustained by agency or any other person in the course of their work / duty in and around the office premises.
- 2.28 Cases of ambiguity or any doubts, clarifications should be sought, in writing, before commencement of the work, failing which the decision of GM(A&HR) in all such matters shall be final and binding on the Contractor.
- 2.29 In case any dispute or difference arises between the company or its representative and the contractor on any matter within the scope of this contract, then either party shall forthwith give to the other side written



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notice of such dispute or difference and such dispute or difference shall be referred to the GM(A&HR) whose decision will be final.

- a. Driver should not have involved in fatal/major accidents
- b. Penalty for late arrival/Not sending vehicles. vehicle
- c. In a month, if official reported late coming in 3 times an amount of Rs. 500/- deducted for each day. For next 3 times in same month if vehicle arrived late will deducted Rs.1000/- for each day. For 7th time late arrival he may give a clarification letter and the decision of GM(A&HR) will be the final.

3. PRE-QUALIFICATION REQUIREMENTS:

- a. The Bidder should be a regular Contractor / agencies and shall have proven experience in providing similar vehicle to Govt., Organization / public Sector Undertakings / Institutions. In proof of the above, work order copies / work completion certificates issued from competent authority shall be furnished. For the past 3 years for 20 vehicles.
- b. The Bidder in the last five financial years should have achieved in at least two financial years an average annual **financial turnover of Rs. 60,00,000/-** In proof annual Report/turnover certificates along with trading balance sheet, P&L A/C certified by Registered chartered accountant shall be furnished.
- c. The declaration duly signed in the prescribed format (**Annexure - 1**) has to be enclosed.
- d. We fulfill all requirements as per Annexure – II
- e. Should own atleast 20 Vehicles 2014 onwards model. (Swift dizire/ Toyota etios/ sedan equivalent A.C Vehicles in the name of proprietor/travel Agency)
- f. TAN and PAN Number self attested copy
- g. GST registration certificate copy



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4. EARNEST MONEY DEPOSIT (EMD):

- i) **EMD:** Rs.1,11,000/-. The e-payment shall be made for Rs. 1,11,000/- direct debit, credit card and National electronic fund transfer (NEFT) or Over the Counter (OTC) only through **AXIS Bank** in favour of KARNATAKA POWER CORPORATION LIMITED.
- ii) Part and incomplete bids / not accompanied with EMD / belated bids will not be accepted.

5. RIGHTS OF KPCL:

- 5.01 To reserves its right to seek for any additional details / documents required at any point of time during and after the process of bidding. If the agency fails to furnish such details, their offer is liable for rejection.
- 5.02 To reserves its right to modify, change, cancel any or all the tenders without giving any reason thereof.
- 5.03 The Schedule of works is liable to alteration by way of deletions or additions at the discretion of the company.
- 5.04 The General Manager(A&HR) or by his / her authorized officers of the company shall have the power, from time to time, in the execution of the work, to issue notice in writing and to instruct / direct the contractor to make alterations / variations the scope of work.
- 5.05 If the agency fails to carry out the assigned works satisfactorily during the period of the contract, the company shall have the power to enter upon and take possession of the works and to engage any other person, firm or agency to complete the work. Any extra cost incurred by the company due to such failure on the part of the contractor shall be recovered from the contract.
- 5.06 To prevent disputes and litigations, it shall be accepted as an inseparable part of this contract that in matters regarding work, interpretation of contract, mode of procedure and carrying out the work, the decision of General Manager(A&HR) shall be final and binding on the Contractor.



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5.07 The company reserves the right to extend or short close the contract depending upon the satisfactory execution of the work or otherwise by the Contractor, as the case may be, and the Contractor shall carry out works on the same terms and conditions of the contract during the extended period in the event of any extension given.

6. TERMS AND CONDITIONS:

6.01 Period of the contract is two years (**Extendable by one more year at the discretion of the KPCL**).

6.02 The vehicle shall be made available on all days including Sundays and general holidays during the period of contract.

6.03 EMD of successful bidder will be converted into initial security deposit and will be refunded after completion of contract period. 5% of monthly hire charges of successful bidder will be deducted towards security deposit throughout the contract period in addition to converted EMD amount and the same will be refunded after completion of the contract period duly adjusting the dues if any.

OR

Alternatively, the successful tenderer shall upon intimation being given to him by the KPCL of acceptance of his tender to furnish a security Deposit for 5% of the "**value of contract**" in the form of **Bank Guarantee** as per KPCL pro-forma from any nationalized / scheduled bank for proper fulfillment of the Contract. The Bank guarantee shall be initially valid for twelve months and to be renewed for equal period thereafter till the closure of contract period plus four months.

6.04 No interest is payable on the Security Deposit. EMD of unsuccessful bidder will be refunded only after final decision is taken on all tenders.

6.05 **Rates quoted shall be inclusive of all applicable taxes and duties like Income Tax, Road tax, PF., and POL. etc. but exclusive of GST.**

6.06 The tender document should be duly signed on all the pages as a token of acceptance for all the terms and conditions of the tender.

6.07 The monthly fixed hire charges include 12 hr per day and 2500 km per month.

6.08 The bid offer shall be valid for a period of **180 days** from the date of opening of bids.



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- 6.09 The work order will be issued as and when required during the tender validity period.
- 6.10 **Number of vehicles mentioned is tentative, it may vary as per our requirement, if additional vehicles are required during the period of contract; the agency has to provide the required number of vehicles at the rates accepted according to the terms and conditions of the contract.**
- 6.11 Corporation reserves the right to terminate the contract at any time by giving one-month prior notice.
- 6.12 The successful tenderer has to provide the vehicle to KPCL on hire basis along with suitably qualified and experienced drivers with valid transport driving license. The KPCL shall only pay the hire charges as agreed, and contractor has to bear all costs such as Airport toll, parking fee, cost of HSD, Oil & Lubricants, repairs, replacement of spare parts, tyres, tubes, batteries, driver's wages / allowances etc. The contractor is also responsible for the safety, watch and ward of the vehicle.
- 6.13 The successful tenderer should obtain at his own cost, all required permits, licenses pollution, Tax & Insurance Comprehensive and its renewals for running his vehicle without break or any type of difficulty during the entire contract period. Failure to maintain these requirements will entail KPCL for cancellation of the contract and forfeit the Security Deposit.
- 6.14 Fixed charges shall however remain firm throughout the contract period or the extended contract period thereof and no additional claim/variation will be admitted in this regard. i.e., the hire charges paid is for 2500 KM / Month only
If the vehicle runs for more than 2500 KM per month, the excess amount for additional usage shall be calculated as below:
Additional KMs usage amount = Total Km's beyond 2500 KM* Rate per KM beyond 2500 KM as quoted/agreed by the agency as mentioned in price bid.
- 6.15 Hired vehicle shall be stationed / parked at owners risk and KPCL will not take any responsibility for the same.
- 6.16 Vehicle shall have RTO yellow board permit (All India or State), Comprehensive Insurance coverage etc.



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- 6.17 Contractor is solely responsible for payment of Wages / Salaries / Bonus and allowances to his personnel. KPCL will have no liability whatsoever in this regards.
- 6.18 This contract shall not grant any claims to the labour engaged by the contractor for any appointment in KPC Ltd., either during the current contract or at any future date.
- 6.19 The successful bidder shall give an under taking that he would abide by the provisions of “**Employees Provident Fund and Miscellaneous act 1952**” and amendments thereof.
- 6.20 The contractor shall adhere to minimum wages act and other government rules and statutory requirements in respect of the driver deputed to the vehicle.
- 6.21 The contractor has to note that the vehicle provided to KPCL will be under the overall control of **General Manager(Admin&HR), Karnataka Power Corporation Limited**, No.82, Shakthi Bhavan, R.C.Road, Bangalore-1. He/she will inspect the vehicle condition periodically, if required he may insist for substitute vehicle if the vehicle is not in good condition.
- 6.22 The corporation will provide logbook and it is the responsibility of driver to get it filled / log the readings and to obtain the signature of the concerned KPCL officer at the end of each day for the Kilometers covered and time taken. The KM and the time starts and ends from KPCL office where the official works.
- 6.23 Payment will be made after submitting the bill (in four copies) by the agency during each month with ESI PF paid details.
- 6.24 **Fuel price variation:** in case of increase / decrease in the price of fuel, the hire charge per km shall be varied as under.
- Base price in respect of Diesel is to be ascertained as on the date of submission of the bid. The agency shall furnish the base price.
 - For payment of price variation bills, documentary evidence for increase in the price of Diesel is to be produced for verification along with the bills. (In case of variation of Rs. 5 and above)
 - The variation shall be regulated as under.
 - Increase / decrease in hire charge per km **(R1) = (P1 - P) / K.**



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- P:** Base price of Diesel at the time of quoting the rate.
P1: Revised price of Diesel
K: Mileage of the vehicle i.e. number of KM's vehicle runs per litre of Diesel(14km average for sedan vehicle).
- The price variation is applicable only on the Diesel component as per the above stipulations from the date of such price variation. The revised charges shall be per km. No price variation is payable on account of any other component of the expenditure. The revised charge on Diesel price variation shall be paid for the km covered during the month from date of Diesel price hike.
- 6.25 The agency has to provide Mobile phone to the driver for communication at their cost.
- 6.26 KPCL reserves the right to verify any information / documents furnished by the bidders, should the circumstances so warrants in the overall interest of corporation. In such cases, if the information or documents furnished are found to be incorrect or invalid, the EMD furnished by such bidders will be forfeited.
- 6.27 No other person except contractor has authorized representative will be allowed in KPCL premises.
- 6.28 Within KPCL premises, the contractor's personnel should not do any work other than their normal duties
- 6.29 In the event of breakdown of the vehicle, the agency has to arrange a suitable alternative vehicle. If the agency fails to provide alternative vehicle then the vehicle will be hired from the outside agency and an amount equal to two times the quoted rate per day on pro rata basis will be deducted out of the bill amount or any amount available with KPCL as a penalty. **(It is exempted on Karnataka Bandh and Bharath Bandh days in view of safety of our officials).**
- 6.30 If there are three successive delays in reporting for duty / Misbehavior / non-Compliance / warnings of regularities specified in the tender, it would attract penalty equal to one-day hire charges.
- 6.31 In case particular officer goes on leave, the vehicle should report to the officer designated by General Manager(A&HR) who may deploy for other duties.
- 6.32 The successful bidder should execute an agreement on Rs.200/- stamp paper purchased in Karnataka State strictly as per the pro-forma prescribed by the corporation for the satisfactory execution of work within 15 days from the date of letter of award.



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- 6.33 If the contractor neglects to execute the contract work with due diligence and expedition or does not comply with the instruction given or fails to fulfill the terms and conditions of the contract, the Corporation reserves the right to terminate the contract by giving one-month notice. Upon termination, the security deposit shall be forfeited.
- 6.34 Misbehaviors, rash & negligent driving by the drivers shall be viewed very seriously and the contract will be terminated if it is continued. Upon termination, the security deposit shall be forfeited.
- 6.35 Any dispute / suite of proceedings arising towards this contract shall be subject to Jurisdiction in Law courts at Bangalore only.
- 6.36 The original documents should be produced for verification at any stage of tender process as and when sought for, failing which, the bids are liable for disqualification.
- 6.37 Price bid of tenderers who have furnished all the documents to meet the qualification criteria, technically and commercially responsive will only be opened.
- 6.38 The tender shall be valid for **180 days** from the last date of submission of tender.
- 6.39 KPCL reserves the right to verify any information/documents furnished by the bidder should their circumstances so warrant. In case the information or the documents furnished are found to be incorrect/false or invalid then the EMD furnished by such bidder shall be forfeited. The registration of such tender shall also be cancelled.
- 6.40 **Institution of Suits:**
- Any suit or any proceedings arising in any respect under this contract shall be subject to jurisdiction in law courts at Bangalore, Karnataka only. It is agreed that no other court shall have jurisdiction to entertain any suit or proceedings even though part of the clause of action might arise within the jurisdiction of any such courts, **(a) Arbitration Clause:** It is agreed that, the dispute claims arising out of this agreement / contract shall be resolved under the Karnataka arbitration centre (Domestic and International) rules 2012, appointed one or many arbitrators.
- 6.41 Bids with stipulation for settlement of disputes through Arbitration will be rejected.



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- 6.42 Corporation reserves the Right to reject any or all the tenders without assigning any reasons. However, in all cases KTPP act shall be followed.
- 6.43 Any other information required may be obtained from the office of the undersigned during office hours.
- 6.44 The bid Notification along with Tender Form will be accessible on the e-procurement website (<http://eproc.karnataka.gov.in>).
- 6.45 Bidders who have not obtained the user ID and Password for participating in e-procurement in Karnataka Power Corporation Limited may now obtain the same from the website (<http://eproc.Karnataka.gov.in>).
- 6.46 Corrigendum/modification/Corrections, if any, will be published in the website only For any clarification on e-procurement or request for e-procurement training, bidder can contact HP HELPDESK at – 080-22485927/22485867

GENERAL MANAGER(ADMIN&HR)



Annexure-1

DECLARATION FORMAT

NAME OF THE WORK : Providing conveyance facilities to Bangalore based Corporate Office Officials – **Hiring of 11 no's brand new Dezire/ Etios/ Sedan type equivalent AC Vehicles for the conveyance of Bangalore Based Office Officials and staff for a period of two years (Extendable by one more year on satisfactory service)**

- 1) I / We have studied the site condition, Labour condition, and read the tender documents and related documents carefully and diligently and that I / We submitted the tender having studied, understood and accepted the full implications of the agreement.
- 2) I / We will fulfill the requirements of the tender agreement stated above to the satisfaction of the General Manager (Admin&HR)
- 3) I / We have agreed to provide the vehicles within 30 days from the date of letter of award from KPCL.
- 4) After successfully completing 2 years of contract if further KPCL extend our contract for one more year. I/We agreed to provide all the vehicles at same prices terms and condition of the contract.
- 5) The intending bidder shall not have been subject to forfeiture of EMD / foreclosure / termination of their Contract in KPCL or Government or any other utility or shall not have been blacklisted for participating in tender by KPCL or Government or any other utility in India. Bidder shall furnish the notarized declaration in this regard as specified.

*** Price bid shall be uploaded in e-procurement portal only in the space provided for uploading “FINANCIAL BID DOCUMENTS” in the website itself.**

Bidder
(Sign & Seal)



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Annexure-II

Date:

I/We have studied the site condition, Labour condition, and read the tender documents and related documents carefully and diligently.

And uploaded the following Documents.

- i. Registration certificate of the travel agency.
- ii. GST registration certificate of the travel agency.
- iii. The proof for having done annual Turn Over for Rs. 60,00,000 and above in the two financial year during the last five years.(2011-12 to 2016-17) along with Trading balance sheet, P & L A/c certified by registered chartered accountant.
- iv. R.C book of copies 20 vehicles of 2014 onwards model in the name of agency or proprietor.
- v. TAN and PAN numbers of the travel agency.
- vi. Order copies from previous government departments or public undertaking for having provided vehicles.
- vii. Declaration form.
- viii. Dully filled all technical requirments given by KPCL as in annexures and financial bid annexure-III uploaded in price bid portion in e-portal.
- ix. Valid insurance copies of 20 vehicles 2014 onwards model in the name of agency or proprietor.
- x. The intending bidder shall not have been subject to forfeiture of EMD / foreclosure / termination of their Contract in KPCL or Government or any other utility or shall not have been blacklisted for participating in tender by KPCL or Government or any other utility in India. Bidder shall furnish the notarized declaration in this regard as specified.

Agency Sign with Seal



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Annexure-III

Sl. No.	PARTICULARS	Unit	Qty	Rate per unit	Total Amount
1	Hire charges per month for Sedan A.C Vehicles (12hrs-general duty per day on all days including Sundays and general holidays) up to 2500 KM per month. Including POL, drivers Salary, PF, IT, maintenance / Repair charges, Taxes and duties such as Road tax and comprehensive Insurance etc.,	Month	24	Say A	24 x A
2	Rate per KM beyond 2500 KM for General (500×24)	KM	12000	B	12000 x B
3	Over time payment for extra duty hours beyond 12 hours per day (10×24).	Hr	240	C	240 x C
Grand Total for one Vehicle (1+2+3)					

- * We hereby declare and confirm that we have not included GST in our quoted price.
- * Disel price per liter as on today date _____ and Rs. _____
- * After evaluating L-1 bidder the above prices multyplied to all required vehicles and mentioned in contract agreement.

Note: (i) For Sl no. 2&3, 500 KM beyond 2500 KM, 10 Hrs per month respectively taken only for evaluation purpose and will be paid as per actuals.

- * **Price bid shall be uploaded in e-procurement portal only in the space provided for uploading “FINANCIAL BID DOCUMENTS” in the website itself.**