



ಕರ್ನಾಟಕ ವಿದ್ಯುತ್ ನಿಗಮ ನಿಯಮಿತ

KARNATAKA POWER CORPORATION LTD.,
[A premier power generating company of Government of Karnataka]
CIN U85110KA1970SGC001919

**SHORT TERM TENDER
FOR HIRING OF VEHICLES
NEED BASED VEHICLE**

Tender No.A1A2A/2016-17/ 2742

Date:09.09.2016

KARNATAKA POWER CORPORATION LTD
Shakthi Bhavan,
#82,Race Course Road,
Bangalore-560001.
TelNo. 080-2226 9931-37
Mob:8971118886
E-Mail: gmhr@karnatakapower.com
Website: www.karnatakapower.com

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Notice Inviting Short Term Tender

Subject : Short term tender for “HIRING OF VEHICLE [Need based] PURELY ON CONTRACTUAL TERM” for a period of two year for use in KPCL Registered office.

1. Short Term Tender is invited for hiring of vehicles on need base basis latest by. Bidder may be a proprietor /partnership firm/company.

In case of firm/company, Bidder must provide names, registration details and residential address [both existing and permanent] in the format given below:

Sl. No.	Names of the Proprietor(s)/director(s)	Current Residential Address	Permanent Residential Address	Registration details
A				
B				

The period of contract will be for an initial period of two year from 01.10.2016 to 31.09.2018 the day when the letter of commencement is issued in this regard, which shall be treated for all practical purposes as the date of the commencement of the contract. The contract shall be further extendable for one year or such period as KPCL deems fit. The criteria for extension shall be purely the performance of the contractor during the initial contractual period of two year. The said extendable period shall purely be the discretion of KPCL and at the same terms and conditions.

2. Estimated Requirement –

Sl. No.	Type of vehicle	Number	Normal place of duty for reporting **
1	As in annexure-III	Need Based	Karnataka Power Corporation Limited Shakthi Bhavan, #82, Race Course Road, Bangalore-560001. TelNo. 080-2226 9931-37 Or Instructed KPCL official.

** The dead mileage i.e. from garage to KPCL office, and back to garage shall be restricted to 5 KMS

Vehicle should be a commercial vehicle with Yellow Board.

3. Eligibility Criteria: Firms must provide information and provide documents as evidence:-

- i] Bidder must be in business of providing services for hiring of vehicle for the last 3 years. [2013-14, 14-15, 15-16]
- ii] Must have travel and transport as its nature of business [certificate to this effect if available].
- iii] Bidder must have fleet of vehicles at his disposal and must be in a position to attend the emergency situation by arranging alternative vehicle.

- iv] Experience in providing services for hiring of vehicle in at least one State/Central Govt./PSU/Pvt Ltd Co.
- v] Firm must have service Tax Registration No. and Authority with whom registered.
- vi] Firm must have permanent Account Number for Income Tax[PAN].
- vii] Firm must provide details of registered office [Address] with Telephone No. /Mobile No.
- viii] Firm must provide details of Address for communication along with Phone No./Mobile No.
- ix] The bidder should have adequate number of vehicle of the same model to meet the requirement of KPCL.**(The vehicles must not be older than 2015)**

4. Instructions for Bidders:-

- i] In case of the application being made by a partnership firm, a copy of partnership Deed is required to be submitted along with the tender.
- ii] In case of the application being made by a Private Limited Company, a copy of the Certificate of Incorporation from the Registrar of Companies, Memorandum and Articles of Association of the company is required to be submitted.
- iii] The tender shall be submitted through e-procurement portal only.
by 04.00 PM on 22.09.2016.
- iv] It is the responsibility of the Bidders to see that the completed bidding documents are submitted by the specified time and date.
- v] The bid shall consist of two cover system which will consist of 'Technical Bid and Financial Bid'.
- vi] Tenders:[Cover -1 & cover-2] must be electronically submitted, within the date and time published in e- procurement portal. Tender will be opened at prescribed time and date in the e-procurement portal.

Calendar of Events:

1	Period of Contract	Two years from the date of issue of LOA
2	Date of Publishing of NIT and BBN in I] www.karnatakapower.com II] www.eproc.karnataka.govt.in	09.09.2016
3	Last date for receipt of queries if any through e-procurement cell.	14.09.2016
4	Date of pre-bid meeting, if required for clarification at office of General manager [A&HR], KPCL No.82 Shakti Bhavan, Race course road, Bangalore.	17.09.2016
5	Last date and time for submission of both Technical and financial bid along with EMD through e-Procurement cell	22.09.2016 – 16.00Hrs
6	Date and time for opening Technical Bid	24.09.2016 – 11.00 Hrs
7	Date and time for opening Financial Bid	27.09.2016 – 11.00Hrs

All pages of the tender documents must be signed by the firm, in token of its understanding & acceptance.

5. BID VALIDITY: The validity of the bid shall be 180 days from the date of opening of the Technical bid [cover-I] or extended period.

6. Earnest Money Deposit:

i] EMD:Rs 50,000/-.

The e-payment shall be made for Rs. 50,000/- direct debit, credit card & National Electronic Fund Transfer [NEFT] of Over The Counter [OTC] only through AXIS Bank in favour of KARNATAKA POWER CORPORATION LIMITED

ii] Part and incomplete bids / bids not accompanied with EMD / belated bids will not be accepted.

7. The successful bidder has to furnish security deposit in the form of Bank Guarantee from a Scheduled Bank towards Contract performance, equivalent to 5% of the contract value with an appropriate validity period as per contract agreement.

8. Bid documents cannot be accessed by such of the Bidders whose EMD has been forfeited or contracts have been terminated or foreclosed, on account of their default in KPCL or elsewhere, during the past 5[five] years. The bidder shall give declaration that EMD has not been forfeited and none of his contracts have been terminated /foreclosed on account of their default in KPCL or elsewhere during the past 5 [five] years.

9. The prospective bidder should not coerce any other bidders to derail the healthy and competitive bidding process. Such acts entail the disqualification for participating in the tender process.

10. The prospective bidder shall not resort to anti-competitive practices like price rigging, cartelization, ring formation or adopt unfair practices both civil and criminal aimed at preventing other bidders from quoting for the bid, any act inhibits competition or any act that will be detrimental to the interest of the Karnataka Power Corporation Limited. If the bidder is found to have resorted to such practices as specified above, he and others who act in concert with him shall be debarred from quoting for this bid and for future bids for a further period of three years.

11. KPCL reserves the right to verify any information/documents furnished by the bidder, the circumstances so warrant in the overall interest of Corporation. In case the information or the documents furnished are found to be incorrect or invalid, then such bids will be rejected and EMD furnished by such bidders will be forfeited.

12. Corrigendum/Modification/Corrections, if any will be published in the website only, for any clarification on e-procurement, request for e-procurement training bidders can contact HELP DESK at 080-25501216/25501227

13. Further details / clarifications can be had from the following address during the working hours.

GENERAL MANAGER [A & HR]
KARNATAKA POWER CORPORATION LTD.,
SHAKTHI BHAVAN,
No.82, RACE COURSE ROAD,
BANGALORE- 560001.
KARNATAKA – INDIA.
Phone: gmhr@karnatamapower.com
Website: www.karnatakapower.com
Mob: 8971118886

Note: The above Notification is subject to changes from time to time. Bidders are requested to contact the authorized person / office indicated in the Notification for the authentic prevailing version. The management does not take any responsibility for any consequences arising out of any acts or forbearance on the part of third parties on the basis of the above notification.

Sd/-
GENERAL MANAGER[Admin &HR]

General terms and conditions

1. The contract shall be for the period of two year. The contract may be extended by kpcl mutual understanding for a period of one year subject to satisfaction of the service provided during contract period.
2. Right to accept or Reject: KPCL shall not be bound to accept the lowest or any tender and reserves to itself right to accept or reject any bid or to accept whole or a portion of tender, as it may deem fit. Without assigning any reason there of and without incurring any liability to the affected bidder'(s) for the action of KPCL .
3. Bidder shall furnish the documents as per in Annexures-"I", "II"and "III".
4. Annexures-"I", "II" for Technical bid and Annexure - "III" for Financial Bid.
5. Bidder will enter into agreement within one week of being called upon to do so and bear all expenses including charges for stamps etc.
6. The driver should be well conversant of roads in Karnataka, The driver(s) should come on duty before time. If required by KPCL alternate driver will be provided by the bidder. The driver should obey the instructions of the officer authorized by the KPCL in this regard and should have valid driving license during the period of contract.
7. The agency should abide by all statutory requirements for running the vehicle on contract and KPCL will in no way be liable towards taxes, fee, penalties, cost of fuel, and salary to drivers, maintenance or any other charges payable except the contract price, parking charges and toll tax, if any.
8. The vehicle should have necessary permit from the transport Dept./ Authority.KPCL will not be responsible for any challan, loss, damage and accident to the vehicle or any other vehicle or injury to anybody, attracted by the statutory laws such as MVC act workmen's compensation act etc..,
9. The vehicle on hire shall be available at all time including Saturdays, Sundays and public holidays or whenever required in case of emergent official work.
- 10.The contractor should have enough resources to repair their vehicles in minimum possible time. When required, they should be in a position to substitute/ replace or arrange extra vehicle at very short notices. In case the vehicle is found not to be in working condition, it shall be returned for immediate replacement. In case no replacement is provided on time, this office would have a right to hire a vehicle from the market and the additional cost incurred by this office will be borne by the contractor.
- 11.The A/C Vehicle should have functional A/C and in case the same is not in working condition, the rates shall be reduced by 5% from the bill for no-performance.
- 12.Contractors shall comply all statutory Acts, labour laws,/ regulations/motor vehicle Act contract labour act etc.
- 13.All legal obligations which include insurance, pollution control, road tax & other Compliances shall be compiled by the contractor & KPCL will not own any responsibility in this regard.

14. The billing will be done on submission of invoices. Bill should be neatly typed and submitted in duplicate, in connection with the service to this office. Payment will be made within 1 month from the receipt of bill, clear in all respect through cheque only. TDS shall be deducted as per govt. order/statutory requirement.
15. The driver should not be normally changed unless requested by the using officer or due to weekly rest to the driver.
16. The vehicle should have the comprehensive insurance of vehicle, driver and passengers ect. to cover the risk during the contract period. In case of any accident, all the claims arising out of it shall met by the contractor and no claim whatsoever shall be borne by KPCL.
17. In case of any dispute of any kind and in any respect whatsoever, the decision of Director [HR] / General Manager [A&HR], KPCL shall be final binding.
18. The contractor shall/ can engage any sub-contractor but cannot transfer the contract to any other person.
19. The fuel tank of the vehicle is to be kept full of which shall be sufficient for at least 250 kms per day. Time consumed/mileage required for intermediate refilling shall not be taken into account.
20. The contractor shall provide a log book in which contractor's driver shall ensure that travel particulars such as departure time of vehicle from one to another, time of arrival at destination, the kms covered for the journey, etc. are entered correctly and signed by the officer travelling in the vehicle. The log book with the entries duly completed should be submitted to the officer-in-charge along with the bill at the end of every month. In case, the signatures mentioned above are obtained, such journey will not be counted for the purpose of payment. If during any particular trip, it is noticed that the driver has not met the time schedule given to him or that he has caused inconvenience to the official, penalty clauses will be invoked.

21. Penalties:-

<u>Sl.No.</u>	<u>Causes of Penalties</u>	<u>Amount[Rs.]</u>
1	Not reporting at all for duty	Rs.1000/-per day
2	For late reporting per occasion	Rs.100/-per hr.or part thereof.
3	For not providing mobile phone to driver	Rs.50/- per day
4	Misbehavior of driver/ not followed Instruction of KPCL officer/Guests	Rs200/-per day or part thereof

The decision of KPCL on all types of penalties shall be final and binding on the firm.

22. In case for any reason, the commercial vehicle is not provided, the liability of not providing such vehicle and running any other vehicle with the service provider only.

23. Fuel price variation clause: in case of increase / decrease in the price of fuel, the hire charge per km shall be varied as under.

- Base price in respect of Diesel is to be ascertained as on the date of submission of the bid. The agency shall furnish the base price.
- For payment of price variation bills, documentary evidence for increase in the price of Diesel is to be produced for verification along with the bills.
- The variation shall be regulated as under.
- Increase / decrease in hire charge per km **(R1) = (P1 - P) / K.**

P : Base price of Diesel at the time of quoting the rate.

P1: Revised price of Diesel

K : Mileage of the vehicle i.e. number of KM's vehicle runs per liter of Diesel.

K= for the following vehicles

SL No	Type of vehicles	K
1	INDICA/EQU NON AC	14
2	INDICA/EQU AC	12
3	SWIFT DIZRE/ETIOS/IKON/EQU AC	13
4	COROLLA/SKALA/SUNNY AC	10
5	INNOVA AC	10
6	TEMPO TRAVELER AC	08
7	TEMPO TRAVELER NON AC	09
8	21 SEATER BUS NON AC	04
9	21 SEATER BUS AC	03
10	35 SEATER BUS NON AC	03
11	35 SEATER BUS AC	03
12	45 SEATER BUS NON AC	03
13	45 SEATER BUS AC	03
14	45 SEATER VOLVO BUS AC	02

- The price variation is applicable only on the Diesel component as per the above stipulations from the date of such price variation. The revised charges shall be per km. No price variation is payable on account of any other component of the expenditure. The revised charge on Diesel price variation shall be paid for the km covered during the trip from date of Diesel price hike.

24. If any of the terms and conditions [1] to [22] above is not found fulfills during the period of contract, the KPCL reserves the right to terminate the contract without assigning any reasons thereof. However, this contract can be terminated with a notice period of one month by the either side.

[Signature of Bidder]

Annexure- I



ಕರ್ನಾಟಕ ವಿದ್ಯುತ್ ನಿಗಮ ನಿಯಮಿತ
KARNATAKA POWER CORPORATION LTD.,
[A premier power generating company of Government of Karnataka]
CIN U85110KA1970SGC001919

Date.....

DECLARATION

NAME OF THE WORK: HIRING OF VEHICLES-NEED BESED VEHICLE

I / we have studied the site condition, Labour condition, and read the tender documents and related documents carefully and diligently and that I / We submitted the tender having studied, understood and accepted the full implications of the agreement.

I / we will fulfill the requirements of the tender agreement stated above to the satisfaction of Director[HR]/General Manager[Admin. & HR] KPCL Bengaluru.

Bidder
[Sign & Seal]



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ANNEXURE-II

TECHNICAL BID

Required documents to upload

To be filled in by Bidder [enclose copy of documents to support your statement]

Sl No.	Particulars	
1	Name and postal Address of the Bidder:	Phone: Mobile: Email:
2	Registered under shops and Establishment Act Yes NO	
3.a	Income Tax - Permanent Account Number[PAN] : [attach Proof]	
3.b	Service Tax Registration Number: [attach Proof]	
4.	Experience: Attach performance Certificate from the Govt./ PSU companies/ Public Agencies / for having provided vehicles.	
5.	Vehicle Count Owned by the Bidder:- Minimum 8 vehicles Higherend Model Innova/Nissan sunny/desire etc not older than 2015 [attach proof].	
6	The proof for having done an annual turnover for Rs.10,00,000 [Ten lakhs] And above in the two financial year during the last four years[2011-12 to 2015-16] along with trading balance sheet, P&L A/C certified by chartered accountant.	
7	Valid insurance copy of the vehicles at least – 8. Higherend Model Innova/Nissan sunny/desire etc not older than 2015 [attach proof].	
8	Declaration form for technical bid ---- Yes uploaded.	
9	Dully filled financial bid document Annexure –III for financial Bid.	
10	All pages of tender documents Terms and conditions signed and uploved.	

We have studied the site condition, Labour condition and read the tender documents and related documents carefully and diligently. And uploaded the above documents.

Date:

[Signature of Bidder]
Seal and Stamp

ANNEXURE-III

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KARNATAKA POWER CORPORATION LTD.,
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FINANCIAL BID

Sl. no	Vehicle type	4 hrs 40 Kms	8 hrs 80 kms	Above 4hrs 40 kms& 8hrs 80 kms		Local Bata	Out station rate		
				Per Hour	Per km		Per Km And slab	Bata 10.00pm to 6.00am To 10.00pm	
A	B	C	D	E	F	G	H	I	J
1	INDICA/EQU NON AC								
2	INDICA/EQU AC								
3	SWIFT DIZRE/ETIOS/IKON/EQU AC								
4	COROLLA/SKALA/SUNNY AC								
5	INNOVA AC								
6	TEMPO TRAVELER AC								
7	TEMPO TRAVELER NON AC								
8	21 SEATER BUS NON AC								
9	21 SEATER BUS AC								
10	35 SEATER BUS NON AC								
11	35 SEATER BUS AC								
12	45 SEATER BUS NON AC								
13	45 SEATER BUS AC								
14	45 SEATER VOLVO BUS AC								

15	Diesel Price as on today(Date.....)Rs.....for Fuel Price variation clause(FPVC)
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Terms and conditions:

1. Parking, toll & interstate charges paid actual, borne by KPCL
2. KPCL will not be responsible for any loss or damage, during journey period.
3. The above rate quoted is valid for 2 years from the date of work order.
4. The service tax is payable by KPCL as per act.
5. TDS also deducted as per act by KPCL.
6. Fuel price variation clause as applicable.
7. All the Terms conditions as in tender booklet.

Agency seal and signature